

RENTAL APPLICATION



290 Hendrix Road | West Henrietta, New York 14586 | V: 585 334 6870 F: 585 334 6938 | Email: esv@eriestation.net

Please note: This Application must be accompanied by a Deposit Agreement, and, if applicable, a signed Landlord Reference form for each prior residence listed in Section B. Each co-applicant must complete a separate Rental Application.

FOR OFFICE USE ONLY

Date _____
Agent _____
Address _____
Rent _____

PART A: PLEASE TELL US ABOUT YOURSELF

FULL NAME _____ Phone () _____
Social Security No. _____ Driver's Lic. #/State _____
Name of Co-Applicant _____ Phone () _____
Social Security No. _____ Driver's Lic. #/State _____

PART B: PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST THREE YEARS

CURRENT ADDRESS _____ Zip Code _____
Month & Year Moved In _____
Reason for Leaving _____
Owner or Agent _____ Phone() _____
Monthly Payment \$ _____
PREVIOUS ADDRESSES (If within 3 years) _____
Month & Year Moved In _____ Moved Out _____
Reason for Leaving _____
Owner or Agent _____ Phone () _____
Month & Year Moved In _____ Moved Out _____
Reason for Leaving _____
Owner or Agent _____ Phone () _____

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PART C: PLEASE PROVIDE YOUR EMPLOYMENT AND INCOME INFORMATION

YOUR STATUS: Employed Full-time Student Retired Not Employed

CURRENT EMPLOYER (or most recent) _____

Address _____ Phone () _____

Date(s) Employed/From _____ To _____ Position _____

Supervisor _____

Your Net Monthly Salary \$ _____ Household Net Monthly Income \$ _____

PREVIOUS EMPLOYER (within last three years) _____

Address _____ Phone () _____

Date(s) Employed/From _____ To _____ Position _____

Supervisor _____

If there are other sources of income you would like us to consider, please list income, source, and person (banker, employer, etc.) who we can contact for confirmation. You do NOT have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source _____

Amount \$ _____ Source _____

Amount \$ _____ Source _____

Please note: We will require proof of all income listed in this section. Your consent to our verification of this income is contained in Section H below.

PART D: PLEASE LIST ALL OCCUPANTS OF APARTMENT, INCLUDING YOURSELF

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

PART E: VEHICLE INFORMATION

Make/Model _____

Year _____ Color _____ Plate No. _____ State _____

Make/Model _____

Year _____ Color _____ Plate No. _____ State _____

Make/Model _____

Year _____ Color _____ Plate No. _____ State _____

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PART F: OTHER INFORMATION ABOUT YOUR RENTAL HISTORY

HAVE YOU EVER:

- | | | |
|-------------------------------------|------------------------------|-----------------------------|
| Been sued for non-payment of rent? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Been evicted or asked to move-out? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Broken a rental agreement or lease? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Been sued for damage to property? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Please include any additional information that might help us evaluate your application.

How did you hear about our property?

If we have any questions about your application, please provide your phone numbers so we can contact you.

Day: _____ Night: _____ Mobile: _____

PART G: IN CASE OF PERSONAL EMERGENCY

Please Notify: _____

Relationship: _____

Full Address: _____

Day: _____ Night: _____ Mobile: _____

PART H: SIGNATURE AND CONSENT TO INCOME AND CREDIT VERIFICATION

Your signature on this application authorizes us to request and review a credit report and an investigative consumer report containing information obtained through personal interviews with your neighbors, friends, and others with whom you may be acquainted. This report includes information concerning your character, general reputation, and personal characteristics. You acknowledge that you have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigative report.

Our acceptance and review of your Rental Application does not constitute an approval of your Application or an agreement to lease. If we approve your Application and enter into a Lease Agreement, however, the information and representations on this Application will become part of our Lease.

Applicant Signature: _____ Date: _____

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Applicant(s) Name: (1) _____ Address: _____

Applicant(s) Name: (2) _____ Address: _____

I (we), hereby give permission to release any and all information regarding my (our) rental history.

Signature: _____

Signature: _____

To Whom It May Concern:

The person named above has applied to rent an apartment at Erie Station Village, and has provided your name as a current or previous Landlord. We are asking for your assistance in our approval process. Please fill out the information below at your earliest convenience, and fax or mail the form back to our leasing office. We will keep this information in confidence.

Dates of residency: _____

Amount of monthly rent: \$ _____ Amount of security deposit: \$ _____

Number of late payments: _____ How late? _____ Late fees paid? _____

Were there any lease violations? _____

If so, what was the nature of the violation? _____

Did you ever begin eviction proceedings for any reason? _____

Did resident take good care of the residence? _____

Was proper notice given to vacate the residence? _____

Will you (did you) keep any of the security deposit? _____

Would you rent to this applicant in the future? _____

Additional comments: _____

Name and title of person supplying the above information (please print): _____

Signature: _____

Date: _____

Thank you!

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This Deposit Agreement forms part of your Rental Application for Erie Station Village. A deposit equal to one month's rent is due at the time you submit your Application. If we approve your Application and enter into a Lease Agreement, we will keep your deposit and treat it as your security deposit under the Lease. If we do not approve your Application, we will keep \$50 of your deposit as an application fee and return the balance to you.

Once we approve your Application, you still have 48 hours to change your mind and request a return of your deposit. If you notify us within this 48-hour period that you do not want to sign a Lease Agreement, we will retain \$50 of your deposit as a processing fee and return the balance of your deposit to you. If you notify us after this 48-hour period has passed that you will not enter into a Lease, we will retain the full deposit received along with this Application and will release you from any further obligation to us.

If, after reviewing your Application, we inform you that we cannot approve it unless you provide a guarantor, you may withdraw your Application and receive a refund of your deposit less \$50, which we will keep as an application fee. If you agree to provide a guarantor you must do so within three business days or you will forfeit your entire deposit.

Our acceptance of your deposit under this Deposit Agreement does not constitute our approval of your Application or an agreement to enter into a Lease with you.

Applicant Signature: _____

Date: _____